



Regular Meeting Minutes  
December 23, 2025

The Regular Meeting of the Board of Fire Commissioners of Spokane County Fire District 9 was held December 23, 2025, at the district's administrative office at 3801 East Farwell Road, Mead, Washington and via Zoom.

Chairman Gregory M. Anderson called the meeting to order at 6:15 p.m.

Members present were Chairman Gregory Anderson, Commissioner Brian Mather, Commissioner James Bennett, Fire Chief Matthew Vinci, District Secretary Allison Sargent, Assistant Chief Nathan Jeffries, Assistant Chief Dan Cecil, Division Chief Bobby Shindelar, and Finance Manager Chad Heaton.

Guests in Attendance: Dan Fry, and Station 91.

All in attendance joined the Pledge of Allegiance.

**Public Comments**

No comments were received.

**Approval of the Consent Agenda**

Commissioner Bennett moved TO APPROVE THE MEETING MINUTES OF DECEMBER 9, AS PRESENTED. The motion was seconded by Commissioner Mather and unanimously approved.

Commissioner Bennett moved TO APPROVE THE BILLS AS LISTED ON THE VOUCHER APPROVAL DATED DECEMBER 23, 2025, BEGINNING WITH WARRANT #115884 THROUGH #115908 AND #115917 IN THE AMOUNT OF \$133,877.84 ALSO TO CERTIFY THE DIRECT PAY TRANSFERS IN THE AMOUNT OF \$33,912.41, PLUS THE DECEMBER 15, 2025 PAYROLL IN THE AMOUNT OF \$641,722.69. The motion was seconded by Commissioner Mather and unanimously approved.

**Chief Reports**

Chief Cecil gave an update on the NERIS training that was completed today, with videos available in Target Solutions. This is on track to go live on January 1<sup>st</sup>. The old reporting is going away at the end of January.

Vector Check It is currently in use and being used for apparatus checks, SCBAs and PPE checks. Crews report it is user-friendly and turnaround time in service, supply and repair requests are being fulfilled quicker. Crews can also see the status of their requests. The next addition will be EMS supplies and scheduled medications.



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Chief Vinci gave an update on the Ambulance Transport Project. The Transport Trauma Response area license has been posted and is anticipated to be done by December 1<sup>st</sup>. DOH will receive and score applications and the Spokane Trauma Council will meet after the 30-day posting.

4 days of interviews have been completed with 150 interviews and 84 of those candidates made it to the Chiefs Interviews. 21 conditional offers will be made the first week in January, conditional on securing a transport license.

Communication with Pierce is ongoing regarding the corrosion issues with Tower 91, which go back a year after the apparatus was put into service.

Both the City of Spokane and SREC have been invoiced for the Back Up Center expensed as rent started for both agencies on October 15<sup>th</sup>. SREC is currently looking for additional parking spaces out back and plan to pay 100% of that fee.

A new checking account has been established specifically for transport revenue. This will include the same signatures that are on our existing accounts. All transport fees will come into that account and will be reconciled.

**Old Business**

- a) Chief officers have continued to work with Local 2916 on the battalion chief LOU. Questions from the last board meeting have been addressed with the Commissioners. Commissioner Mather moved TO AUTHORIZE THE CHAIR OF THE BOARD OF FIRE COMMISSIONERS TO APPROVE AND SIGN THE LETTER OF UNDERSTANDING WITH LOCAL 2916 FOR THE NEW RANK OF BATTALION CHIEF. The motion was seconded by Commissioner Bennett and unanimously approved.

**New Business**

- a) Chief Vinci reviewed the November 2025 Financial Reports with the Board.
- b) Commissioner Bennett moved TO APPOINT COMMISSIONER BRIAN MATHER AS CHAIRMAN OF THE BOARD FOR 2026. The motion was seconded by Commissioner Anderson and unanimously approved.
- c) District Secretary Sargent reported that per a vote of the district's volunteer firefighters, Randy Meck, Station 98, has been elected as the volunteer firefighter representative to the Local Board of Trustees for 2026. Commissioner Anderson moved TO APPOINT COMMISSIONER JIM BENNETT TO THE COMMISSIONER POSITION ON THE BVFF LOCAL BOARD OF TRUSTEES FOR 2026. The motion was seconded by Commissioner Mather and unanimously approved.



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d) Commissioner Mather moved TO APPROVE THE 2026 STAFF COMPENSATION AND BENEFITS PROGRAM UPDATES. The motion was seconded by Commissioner Bennett and unanimously approved.

**Executive Session**

Chief Shindelar, Chief Cecil, Finance Manager Heaton and all Guests were removed from the open meeting at this time in preparation for Executive Sessions. Attorney Eric Quin joined the meeting to be present for the first Executive Session.

Chairman Anderson announced at 7:20 p.m. that the Board was going into a 30-minute Executive Session to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency per RCW 42.30.110(1)(i).

Chairman Anderson called the meeting back to order at 7:48 p.m. At this time Attorney Eric Quinn, District Secretary Sargent and Assistant Chief Jeffries were removed from the meeting in preparation for the final Executive Session.

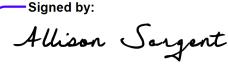
Chairman Anderson announced at 7:50 p.m. The Board was going into a 30-minute Executive Session to review the performance of a public employee per RCW 42.30.110(1)(g)

At 8:20 p.m. the Executive Session was extended for an additional 45 minutes.

Chairman Anderson called the meeting back to order at 8:31 p.m.

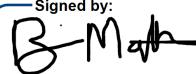
With no further business, Chairman Anderson adjourned the meeting at 8:31 p.m.

Respectfully submitted,

Signed by:  
  
Allison M. Sargent  
District Secretary

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APPROVED:

Signed by:  
  
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Chairman Brian A. Mather