



Special Meeting Minutes
June 23, 2025

The Special Meeting of the Board of Fire Commissioners of Spokane County Fire District 9 was held June 23, 2025, at the district's administrative office at 3801 East Farwell Road, Mead, Washington.

Chairman Gregory M. Anderson called the meeting to order at 4:00 P.M.

Members present were Chairman Gregory M. Anderson, Commissioner Brian A. Mather, District Secretary Allison M. Sargent, Fire Chief Matthew T. Vinci, Assistant Chief Nathan P. Jeffries, Assistant Chief Daniel W. Cecil, Division Chief Bobby J. Shindelar and Division Chief Douglas G. Strong.

Guest included were Jeff Higens and Whit Spencer.

All in attendance joined in the Pledge of Allegiance.

Public Comments

None

Approval of the Consent Agenda

Commissioner Mather moved TO APPROVE THE MEETING MINUTES OF JUNE 10, 2025, AS PRESENTED. The motion was seconded by Commissioner Anderson and unanimously approved.

Commissioner Anderson moved TO APPROVE THE BILLS AS LISTED ON THE VOUCHER APPROVAL DATED JUNE 24, 2025, BEGINNING WITH WARRANT #115430 THROUGH #115443 IN THE AMOUNT OF \$7,156.60 ALSO TO CERTIFY THE DIRECT PAY TRANSFERS IN THE AMOUNT OF \$24,703.54, PLUS THE JUNE 13, 2025 PAYROLL IN THE AMOUNT OF \$638,614.37. The motion was seconded by Commissioner Mather and unanimously approved.

Chief Reports

Chief Strong gave a Fleet & Facilities update on E942 & E92. Station 92's drinking fountain replacement is in progress and station 91's furnace fan is being replaced.

Chief Jeffries updated the Board on the current Learning Team due to E92's incident. Microsoft Teams migration project is underway with department wide training to be scheduled.

Chief Vinci discussed the Acting Duty officer process, the 921 position is intended to go live in July. One candidate for the temporary staff officer position was interviewed earlier today. This is a six-month assignment to work on projects and programs. The position aims to provide



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professional development opportunities and support functions of the division chief of operations position that was not fulfilled. The district is currently working the local on issues around the Fair Labor Standard Act concerning compensation for travel and training. Working on developing an LOU with labor management to formalize training approval and compensation. A draft will be presented to the local on July 1st.

We will be implementing a process in the fall for suppression and non-suppression physicals for volunteer firefighters. Physicals will be age based, and mandatory.

Red Cross will be storing two wildland disaster tractor trailers at Station 98; the trailers are intended to be moved to the east side of the state. We are working with legal to draft a waiver to protect the district with insurance and a hold harmless agreement. These will be stored at Station 98 just for the fire season. We will use this hold harmless agreement and waiver of liability for anything stored on District 9 property.

Chief Vinci reviewed the May Financials with the Board. The District is currently 41% through the budget year and revenues are coming in as projected. Overtime is being closely monitored across all areas of the district. He also reviewed an overtime comparison spreadsheet to 2024, which did not reflect this years Demo Day.

With no further business, Chairman Anderson adjourned the meeting at 4:30 p.m.

Respectfully submitted,

Allison M. Sargent
District Secretary

APPROVED:

Chairman Gregory M. Anderson