



Regular Meeting Minutes
December 9, 2025

The Regular Meeting of the Board of Fire Commissioners of Spokane County Fire District 9 was held December 9, 2025, at the district's administrative office at 3801 East Farwell Road, Mead, Washington and via Zoom.

Chairman Gregory M. Anderson called the meeting to order at 6:15 p.m.

Members present were Chairman Gregory M. Anderson, Commissioner Brian A. Mather, Commissioner James E. Bennett, Fire Chief Matthew T. Vinci, District Secretary Allison M. Sargent, Assistant Chief Nathan P. Jeffries, Assistant Chief Douglas Bleeker, Division Chief Bobby Shindelar and Division Chief Douglas G. Strong.

Guests in Attendance: Able Fisher, Christian LiVecchi, Jeff Higen, Dan Fry and Scott Chesney.

All in attendance joined in the Pledge of Allegiance.

Public Comments

No comments were received.

Scott Chesney, the Director of Planning for Spokane County attended the meeting to present on what's going on in the district and its growth in the next 20 years.

Approval of the Consent Agenda

Commissioner Mather moved TO APPROVE THE MEETING MINUTES OF NOVEMBER 25, AS PRESENTED. The motion was seconded by Commissioner Bennett and unanimously approved.

Commissioner Bennett moved TO APPROVE THE BILLS AS LISTED ON THE VOUCHER APPROVAL DATED DECEMBER 9, 2025, BEGINNING WITH WARRANT #115836 THROUGH #115875 IN THE AMOUNT OF \$124,138.01 ALSO TO CERTIFY THE DIRECT PAY TRANSFERS IN THE AMOUNT OF \$18,265.18, PLUS THE NOVEMBER 26, 2025 PAYROLL IN THE AMOUNT OF \$1,088,852.52. The motion was seconded by Commissioner Mather and unanimously approved.

Chief Reports

Chief Bleeker gave an update on the Prevention Division. November there were 65 inspections completed with a goal of 45. He discussed Risk Reduction, Fire Investigations, and New Constructions.

Chief Jeffries provided a list of new and updated software within the district.



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Chief Vinci gave an update on ASB, letting them know there has not been a meeting in three months. District 9 has chosen to step away from being the Contract Administrator starting January 1st, 2026.

A kickoff meeting with AP Triton is scheduled later this week. Workshops with TCA architects are scheduled the beginning of January, and the Board is encouraged to attend if available. This will include discussions on square footage costs for renovations and new construction with a local estimator. The final plan is expected to be delivered sometime in February which will align with the strategic planning process from AP Triton.

Foothills Rural Association has agreed to contribute 25% of the well repair costs at Station 96. A meeting was recently held with Pierce regarding the corrosion on Tower 91's frame. Pierce wants to find out what is causing the corrosion.

Old Business

- a) none

New Business

- a) Commissioner Bennett moved TO AUTHORIZE THE CHAIR OF THE BOARD OF FIRE COMMISSIONERS TO APPROVE AND SIGN THE LETTER OF UNDERSTANDING WITH LOCAL 2916, AMBULANCE TRANSPORT OPERATIONS & LATERAL HIRING. The motion was seconded by Commissioner Mather and unanimously approved.

The Board chose to not make a motion on the Battalion Chiefs LOU at this time as the document is not 100% complete. This will be reviewed again at the next board meeting.

- b) Commissioner Bennett moved TO AUTHORIZE THE FIRE CHIEF TO ADOPT NEW JOB DESCRIPTIONS FOR THE RANK OF BATTALION CHIEF AND AMBULANCE LEAD AND AMBULANCE DRIVER. The motion was seconded by Commissioner Mather and unanimously approved.

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Executive Session

None

With no further business, Chairman Anderson adjourned the meeting at 8:00 p.m.

Respectfully submitted,



Allison M. Sargent
District Secretary

APPROVED:

Chairman Gregory M. Anderson