



Regular Meeting Minutes
October 28, 2025

The Regular Meeting of the Board of Fire Commissioners of Spokane County Fire District 9 was held October 28, 2025, at the district's administrative office at 3801 East Farwell Road, Mead, Washington and via Zoom.

Chairman Gregory M. Anderson called the meeting to order at 6:15 p.m.

Members present were Chairman Gregory M. Anderson, Commissioner Brian A. Mather, Commissioner James E. Bennett, Fire Chief Matthew T. Vinci, District Secretary Allison M. Sargent, Assistant Chief Nathan P. Jeffries, Assistant Chief Douglas M. Bleeker, Assistant Chief Daniel W. Cecil, Division Chief Bobby J. Shindelar and Division Chief Douglas G. Strong.

Guests in Attendance:

All in attendance joined in the Pledge of Allegiance.

Approval of the Agenda

Commissioner Bennett moved TO APPROVE THE AGENDA AS IS. The motion was seconded by Commissioner Mather and unanimously approved.

Public Comments

No comments were received.

Approval of the Consent Agenda

Commissioner Mather moved TO APPROVE THE MEETING MINUTES OF OCTOBER 14, AS PRESENTED. The motion was seconded by Commissioner Bennett and unanimously approved.

Commissioner Bennett moved TO APPROVE THE BILLS AS LISTED ON THE VOUCHER APPROVAL DATED OCTOBER 28, 2025, BEGINNING WITH WARRANT #115729 THROUGH #115750 IN THE AMOUNT OF \$49,178.79 ALSO TO CERTIFY THE DIRECT PAY TRANSFERS IN THE AMOUNT OF \$19,459.58, PLUS THE OCTOBER 15, 2025 PAYROLL IN THE AMOUNT OF \$587,736.73. The motion was seconded by Commissioner Mather and unanimously approved.

Chief Reports

Chief Strong gave an update on fleet and facilities letting the Board know T91 discrepancies have been repaired. Chief Vinci noted that Pierce has been contacted regarding the warranty coverage due to corrosion around the frame and the Tower only being 5 years old. The goal is to have Pierce cover these costs.



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Chief Vinci reviewed the hiring process, letting the Board know we have received 230 applications so far, with more expected in the next few days. A meeting is scheduled to discuss the logistics of interviews, which are tentatively scheduled for the week of December 15-19.

The trip to Ohio to inspect the ambulances is confirmed with 4 staff personnel attending this first round. The first ambulance is expected to be completed by Thanksgiving, with the second and third ambulances at 75% completion. The second inspection trip will happen in January in Salt Lake City.

A support letter from Dr. Nania, the medical program director for Spokane County was received regarding the districts transport license. The letter will also be presented to the steering committee.

On November 7th TCA will host a workshop on training and facility scopes. The workshop will focus on the prototype build-out for stations, training facility. Admin needs and the shop.

Multiple meetings to get the Interlocal Agreement from the City of Spokane are in place. It was suggested by legal to move forward with an ILA rather than a lease, this is favorable to the auditor as well. The agreement has to go through the City Council process, which takes about six weeks. The agreement will be backdated to the same date as SREC so they both start and expire at the same time.

Old Business

- a) The FY26 Budget was reviewed. No additional questions or concerns were had by the Board.

New Business

- a) Chief Vinci reviewed the September 2025 Financial Reports with the Board.
- b) Commissioner Mather moved TO AUTHORIZE THE FIRE CHIEF TO SIGN A CONTRACT WITH SYSTEMS DESIGN WEST TO PROVIDE AMBULANCE TRANSPORT BILLING SERVICES FOR FIRE DISTRICT 9. Commissioner Bennett abstained and the motion was seconded by Commissioner Anderson.



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Executive Session

Chairman Anderson announced at 6:50 p.m. that the Board was going into a 30-minute Executive Session to review the performance of a public employee per RCW 42.30.110(1)(g).

Chairman Anderson called the meeting back to order at 7:01 p.m.

With no further business, Chairman Anderson adjourned the meeting at 7:06 p.m.

Respectfully submitted,

Allison M. Sargent
District Secretary

APPROVED:

Chairman Gregory M. Anderson