

# Ambulance Service Board

Your Local Fire Departments

*"Working on Your Behalf"*

Spokane County Fire District 9

Contract Administration

3801 E Farwell Rd,

Mead, WA 99021

Phone (509) 466-4602

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**Participating Local Governments:**

Cheney Fire Department – Tom Jenkins – ASB Chair

Fire District #9

Fire District #10

Fire District #8

Fire District #3

Fire District #13

Airway Heights Fire Department

Fire District #2

**(60% members needed for a quorum)**

**Other Participating Local Governments**

Fire District #5, Fire District #11

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## ASB Meeting Minutes

**May 14, 2025, 10:02 A.M.**

### **Present**

Don Malone, Daron Bement, Bill Dennstaedt, Dan Cecil, Matt Vinci, Ton Jenkins, Cody Rohrbach, Lonnie Rash, Allison Sargent, Mitch Metzger, Tim Loncon (AMR) & Paul Priest (AMR).

### **Approval of Meeting Minutes**

Motion to approve: Chief Bement

Second: Chief Malone

March 12, 2025 ASB Meeting Minutes approved.

### **Agenda**

#### **New Business:**

##### **Contract Discussion:**

Chief Jenkins let everyone know attorney Snure reviewed the draft contract and pointed out sections he noticed that were missing and confirming that the ASB was wanting those removed. The ASB did not feel comfortable having those sections removed. AMR's concern was regarding the liquidated damages section. Vinci wants to ensure there is a process for liquidated damages moving forward. Legal advice given to the CA is to maintain the language from the previous contract as it provides the ASB with needed protection. Snure noticed that page 22 refers to the AP agreeing to pay liquidated damages in accordance with section 11, but there was no section 11. 180-day grace period for adjusting to the new map will be included in the revised contract per Priest. The provided map is confirmed as the final version agreed upon by the ASB. Language regarding rate setting and termination for material breach will be removed from sections 32 and 33. The contract will incorporate BLS into the county. Finance will review updated rates considering increased urban areas and map changes. Sharing Shape files for the maps would help AMR build response metrics.

- **Action Item:** A final attorney review will be conducted by AMR to update the insurance section.

#### **2025 Budget Review:**

The three-year budget discussed and approved in January is still in effect. The CA fee is \$120K per year or \$30K per quarter. The initial plan was for the second quarter of 2025 payment to be \$11,500 (half of the quarterly fee). Fees will be prorated from the contract execution date forward. Clarification on budget allocations is appreciated for transparency and protection.

**Private-Public Partnership Working Group:**

Chief Vinci proposed an ASB working group to educate ASB partners about what private public is and how it would function. District 9 is interested in starting these conversations. Chief Malone, Chief Vinci, Chief Rash Tim Loncon and Paul Priest all want to be a part of this subcommittee. Mike Lopez also indicated he wants to be a part of it. Chief Vinci and Chief Malone will Co-Chair the subcommittee.

- **Action Item:** An email will be sent by out Chief Jenkins to see if any other parties are interested in forming a subcommittee.

Approval of Snure Law Office Invoice

Motion to approve: Chief Bement

Second: Chief Rash

Invoice of \$1080.00 approved.

**Adjournment**

The meeting adjourned at 10:50 A.M.

**Next Meeting:**

TBD